

## Pequea Elementary 2021 - 2022 Kindergarten Pick-up and Drop-off Procedures

We ask that you please assist us and adhere to the following procedures:

As parents arrive to pick up AM kindergarteners or to drop off PM kindergarteners, they should **remain in their vehicles in a single-file line** and students will exit the building and enter the building independently while supervised by staff members.

### Morning Pick-Up Procedures:

- Slowly line up along the curb in the parking lot. We ask that the first car to arrive pulls all the way up to the traffic cone.
- Remain in your car. We must see your child's name card. When we see the card, a staff member will send your child to the car. Please have your child enter the car on the curb closest to the school.
- Please do not pass the cars in front of you when you are ready to pull away. Stay in line for safety reasons.

### Afternoon Arrival Procedures:

A staff member will be at the doors at 12:50. Please make sure you arrive by 1:00pm at the latest. Doors will be locked at this time.

- As you arrive to drop your child off, please pull in a single file line along the curb. We ask that the first car pulls all the way up to the traffic cone.
- It is important that you have your child exit the vehicle on the curb closest to the school.
- Once your child has exited your vehicle, please do not pass the cars in front of you when you are ready to pull away. Please stay in line for safety reasons.



If you have any questions or concerns, please contact Dr. Murray at [shirley.murray@pennmanor.net](mailto:shirley.murray@pennmanor.net) or 717 464-3831.