

NEW MEMBER: Crew Form Also: Code of Conduct (1/year), Drug Screening, Calendar Conflicts, Parent Survey

Name: _____ Grade: 9 10 11 12
 Address: _____ PA _____
 Phone Cell: _____ Student E-mail: _____
 Parent Name(s): _____
 Parent Email(s): _____

	BLOCK ONE Teacher & Room #	BLOCK FOUR Teacher & Room #	HOMEROOM Teacher & Room #
SPRING SEMESTER			

PREVIOUS EXPERIENCE
 (list most recent – or include a resume or separate sheet)

<u>Date</u>	<u>Show</u>	<u>Role/Crew</u>	<u>Location</u>

STUDENTS AND PARENTS, please read the following statements and check them off to indicate your agreement:

- _____ I will respect the authority of the directing staff and student leaders.
- _____ I will focus my full attention to make a positive contribution to the work being done each day.
- _____ I am willing to learn new things and take on new tasks as the need arises. I will listen as adults try to teach me new skills and build a production.
- _____ I understand that what is best for the overall production will always be the priority in decision-making.
- _____ I will be able to use power tools as needed, under the supervision of an adult staff member.
- _____ I will be able to climb ladders as needed, under the supervision of an adult staff member.
- _____ I am able to use aerosol spray paints and other supplies as needed, supervised by an adult staff member.
- _____ I will strive to contribute at least \$100 worth of profit – through ads/sponsors and advanced ticket sales.
- _____ I will make arrangements to arrive/depart rehearsals & work sessions promptly.
- _____ I will provide some pieces of my costume or shoes. PMP may help to provide these with enough notice.
- _____ I will abide by all school policies regarding attendance, academic eligibility, code of conduct, drug screening and all district policies governing extra-curricular activities.
- _____ I will check for communications through the blog, REMIND, or the google classroom for updates from staff.
- _____ I will strive to be a role model by doing what I can to serve the needs of others.
- _____ I will be aware of my surroundings and avoid horseplay – as a stage can be a dangerous place.
- _____ I will practice as I plan to perform – with energy, commitment and skill.

General Rehearsal Schedule:

1. The rehearsal schedule could be changed due to unforeseeable conflicts, but, in general, crew will work in the evenings on weekdays. Arrangements must be made for you to arrive and depart **on time**. (Depending on the show’s progress, some additional after school practices may be necessary, also, at times, or Saturday sessions will be added.)
2. You only **need** to attend on days/nights that your crew is called –but you are welcome to attend on the other nights to observe the entire show’s progress and help wherever possible.
3. Saturday rehearsals are scheduled for several Saturdays before performance week from 8:00 am to 4 pm. All cast and crew members will be **required** to attend these sessions as scheduled, and remain for the entire time.

- **Be sure to read all of the attached information very carefully as you will be held responsible for knowing it.**
- **Academic eligibility is verified weekly – any student with a grade less than a 70% will receive a notification memo that requires signatures from teachers and parents. Anyone with a grade less than a 60% may not participate and will be sent home.**
- **The directors reserve the right to remove any student from any aspect of this production at any time for misbehavior, failure to cooperate with others, absence/tardiness to rehearsals or disrespect/insubordination to staff or student members of this production.**

I am willing and able to attend all scheduled rehearsals, and will make arrangements for transportation when needed. I am aware of the guidelines for my involvement in this production and have received a parent’s permission to pledge my commitment to this production. My parents understand the commitment I am making and give me their permission to participate by signing below.

Student Signature

Parent/Guardian’s Signature
EMERGENCY CONTACT INFO:
Daytime M-F Phone # _____
Evening/Sat Phone # _____
Cell Phone # _____

Name of Student: _____

Grade: 9 10 11 12

Draw an "X" on any dates that your child has a conflict with this tentative schedule. Each date has two sections - the top section represents an "after-school" conflict between the hours of 3-6, and the bottom section represents an "evening" conflict between the hours of 6-9pm. Crew will typically work in the evenings - and possibly on Fridays. While it is not necessary to attend every session, students must attend regularly to qualify for recognition in the program booklets and other aspects of the theatre program.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
January 5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	Feb 1
February 2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
March 1	2	3	4	5	6	7
8	9 SET STRIKE	10 SET STRIKE	11 SET STRIKE	12 SET STRIKE	13 SET STRIKE	14
15	16 SET STRIKE	17 SET STRIKE	18 SET STRIKE	19 SET STRIKE	20 SET STRIKE	21

____ If you were a cast/crew member for the fall play – parents should sign here to acknowledge that all contact info is the same, and that you have their permission to participate in the spring musical. _____

PM Theatre - Parent Help & Support Needed

Whether your student is on stage, in the pit orchestra, or behind the scenes - we rely on parent volunteers to help support our theatre program. Please fill in this form with the requested information listing any jobs/donations that you could help do. We will compile this information and be back in contact as the production process continues. These activities have been long-time traditions - but we need go-to people and manpower to rely on for help. **If you have not yet gone through the process to become a district-approved volunteer with proper clearances, please do that asap! Information to guide you through the process is posted on the district website.**

Parent Name(s):	
Student Name:	
Address:	
Phone:	
Parent Email Address(es):	

APPLAUSE!! BOOSTER GROUP PROJECTS

✓	Activity	Description
	Concession Stand - Chairperson	Oversee inventory & arrange for items to be purchased. District volunteer clearances required.
	Concession Stand - Worker	Work shift(s) in lobby on show nights. District volunteer clearances required.
	Concessions - Donations	Bake or donate refreshments to be sold.
	Rose Sale - Chairperson	Collect forms, place group order, set up lobby display at shows. District volunteer clearances required.
	Rose Sale - Worker	Work shift(s) in lobby on show nights. District volunteer clearances required.
	Cast Party - Chairperson	Serve as liaison with venue. Collect permission slips, arrange for refreshments. District volunteer clearances required.
	Cast Party - Chaperone	Work a shift at cast party (held after final Saturday performance). District volunteer clearances required.
	Banquet - Chairperson	Annual Banquet "Breakfast With the Stars" held in the spring to honor students from both fall & spring shows. Be liaison with venue, coordinate meal/catering, collect RSVP forms from students and families. District volunteer clearances required.
	Banquet Committee	Willing to help organize and plan recognition banquet.

PENN MANOR PRODUCTIONS - DIRECT SUPPORT FOR FALL/SPRING SHOWS

✓	Activity	Description
	Costumes	__ Willing to help find items at secondhand stores or to borrow. __ Will help with costume assembly/sewing (instructions/kit provided).
	Set Construction & Painting	Help to build and paint sets. District volunteer clearances required.
	Fundraising	Help to raise funds to offset production costs & fund special activities. Ex. Pizza/Sub sale, Raffle auction, restaurant nights, etc. District volunteer clearances required.
	Sponsorships	Contact local businesses & individuals to make a donation to our program. \$5 - \$250. Advertisements in program booklet available also.
	Any other ideas/ talents	Please explain:

