

Senior Workforce Prep Seminars

We will have a series of seminars throughout the semester to help prepare you for life after High School. There will be a variety of workshops that you can attend to gain skills essential for the current workplace, build a resume, learn how to prepare for interviews and have participate in mock interviews with local employers. There are also field trip opportunities for you to attend! Please take advantage of these opportunities.

February 1st Metrix Learning Credential Training. The Metrix Learning system is an online program where you can complete modules and earn industry recognized credentials that could make you a more desirable candidate for employment. We will search the library of topics and identify a personalized plan of modules for you to work on. Employers will recognize these when you include them on your resume. So far students at PMHS have completed 1,300 modules this school year! Don't miss out on this! **10:30-11:15 Library**

February 13th: Building a good resume is extremely important because it is the first impression you make on an employer. You will be using the Pennsylvania Career Guide to help create a resume to take with you to future interviews. You will be able to include any Metrix Learning Modules you have completed. **10:30-11:15 Library**

March Date TBD: Hear a speaker from Millersville University Career Services on how to use LinkedIn ,Glassdoor and Indeed for your jobsearch. Bring your laptop to start creating your own LinkedIn account. Don't forget to mention your Metrix Learning Credentials!

March 27th: Healthcare Careers Field Trip to Pennsylvania College of Health Science Depart Central Complex **8:45-11:15 Field Trip Forms Required- Due March 14 to Counseling Office**

April 6th: HACC Experience Day -- Take a field trip to HACC to learn about programs you can enroll in for as short as six months to up to two years. Don't miss this chance to see options you may not know about! **Field Trip Forms Required Times TBD**

April 10th: Hear a representative from Clark Associates talk about interview skills that employers expect and that will make you stand out in a positive way. During this presentation, you will learn how to dress, how to prepare for the interview, as well as common questions, and do's and don'ts. **10:30-11:15 Library**

April 24th: Participate in a short practice interview with an employer from a local company. There is a great section in the PA Career Guide to help prepare you for the interview. You should also bring your completed resume and practice the interview skills you learned, show off your LinkedIn profile and learn from the feedback you are given by your interviewer.

9-11am Library Times to be Assigned

Companies attending: Shultz Transportation, Clark's, Willow Valley Communities, Conestoga View Nursing, Warfel Construction

May 1st: Representatives from short term post secondary training options will be available for you to talk with including HACC, Thaddeus Stevens, LCCTC Adult Ed, and Careerlink Training. Local employers such as High Industries, Clark Associates, Willow Valley, and military representatives from the National Guard will also be present to tell you about opportunities with their organizations. Bring your resume and Dress to Impress.

10:30-11:15 Library

TBD: Attend the **Career Seminar** and hear representatives from High Industries present about skills needed in the current workplace, how to move up in a company and other helpful workplace tips. **1:45-2:40 Auditorium or 208- Listen for announcement!**

If you have questions about any of the seminars or events *questions please contact:*
logan.kramer@pennmanor.net