



1. Visit hacc.edu and on the right side click “Apply Now”
2. Click “Complete the free online application for admission”
3. Create an Account (or log in if you already have an account)

(Below are answers to some parts of the application you may have questions about. Complete the application in full and submit)

- Do you intend to take college credit courses while still in High School?
-Yes
- Academic Program:
-Dual Enrollment High School

4. Click “Create a new application” Choose “Start a Dual Enrollment Application”

(Below are answers to some parts of the application you may have questions about. Complete the application in full and submit)

- Are you a current High School junior or senior?
-Yes
- Do you plan to take college credits prior to high school graduation?
-Yes

5. **Additional Admissions Requirements:**

- Complete the signature page, including a parent/guardian signature. Under “High School Recommendation,” please print your high school counselor’s name and email address.
- Obtain a copy of your high school transcript from your high school.
- Upload both the signature page and your high school transcript with your online application. **YOU MUST INCLUDE THESE DOCUMENTS FOR YOUR APPLICATION TO BE PROCESSED.**
- Social Security Number is NOT Required (you may receive a letter requesting this but it is only for financial aid purposes, for which dual-enrollment/college in the high school students are not eligible).
- “Third Party Release” allows parents/guardians to view information about billing, transcripts, or student accounts. If a parent or guardian’s information is not listed, they will not be able to receive any information about your account.

After your application for admission has been processed, you will receive an email that will include your HACC ID number and information about claiming your MyHACC account.